

School rules for the acceptable use of a mobile phone in school by pupils

Reception to Year 4 pupils are forbidden from bringing a personal mobile phone to school. If a child in these year groups brings a phone to school the agreed procedure is that this will be handed over to a member of staff who will keep it safe during the day. This can then be collected at the end of the day from the teacher by a **parent**. School will not be held responsible for the security of a mobile phone brought into school by a child in these year groups.

Pupils in **Year 5 and 6** are permitted to bring a mobile phone to school, to support safety issues **if** they come to school independently. All mobile phones should be named and handed into the class teacher at the beginning of the day and collected at the end of the day.

If parents want their child to bring a phone it is on the understanding that they agree with the following limitations on use, namely:

- Mobile phones must be switched off at all times on the school premises.
- Phones must be handed in to the class teacher who will store them safely for the school day.
- It is the child's responsibility to collect the phone from the teacher at the end of the day
- If a phone is observed out on the school premises – even if this is before school on the playground prior to teacher coming on duty – it will be confiscated.
- Phones confiscated will only be given back to a parent and not to the child.
- It is not permitted to film, photograph anyone on school grounds.
- The school will not be held responsible for the security of a mobile phone brought into school unless they are handed to the class teacher.
- Content on the phone (e.g. messages, emails, pictures, videos, sound files) will be shown to a teacher if requested.