



## Withdrawal of consent form – adult

Please complete and deliver this form to the St Thomas Catholic Academy office with your signature.

Please note that as an Academy we may have contractual, statutory and/or regulatory reasons why we will still process and hold details of a pupil, parent, staff member, volunteer or other person.

Where two parents share parental responsibility, or where PR is shared, and the pupil is capable of expressing a view and there is conflict between the individuals the process of withdrawing consent will be subject to an evaluation and discussion to enable a decision to be reached that is considered to be in the pupil's best interests.

We may need to seek identification evidence and have sight of any Court Order or Parental Responsibility Agreement in some cases to action this request. If this is the case a senior member of school staff will discuss this with you.

I, ..... withdraw consent for St Thomas Catholic Academy to process my personal data. I withdraw consent to process my personal data for the purpose of ..... which was previously granted.

Signed:

Dated:

---

Received by school

Name school/academy staff member:

Dated:

Actions: